

If you need to request an extension of your appearance date for your traffic ticket you should contact the designated court on your traffic ticket prior to your appearance date. You may contact the court by phone, on-line service (if available), in person or by a letter.

Attached we have prepared a simple blank letter to request an extension of the appearance date.

Just print the letter and enter the relevant information on the letter and send the letter to the traffic court address as it appears on your traffic ticket. We strongly recommend using registered or certified mail with return receipt requested. Once you receive the receipt from the US postal service, keep it in a safe place.

For more information about traffic tickets and how to fight traffic tickets in traffic court or by trial by declaration go to our website or give us a call:

Website address: www.2FixYourTrafficTicket.com

Toll Free Telephone: 877-814-7542

Toll Free Fax: 866-853-4939

Date: _____

Superior Court of California

Fax Number: _____

Dear Sir/Madam,

Please accept this correspondence as my formal request for an extension of my appearance date for my traffic ticket. Once the extension has been granted please mail the new extension date to my address as shown below.

Name: _____

Address: _____

Telephone #: _____

Citation #: _____

Citation Date: _____

In advance, I would like to thank you for your cooperation.

Sincerely,

Signature